

Rensselaerville Library Board Meeting Minutes: March 16, 2021

Present: Linda Styer (President), Tim Lippert (Vice-President), Annemarie Martinez (Treasurer), Hans Soderquist, Tracy Bensen, Diana Frangos, Jerry Finin, Paul Ventura, Jeanne Strausman, Robert Pondiscio, Heidi Carle (Director)

Excused: Joe Frisino

Absent: N/A

Other: N/A

Due to the Covid-19 pandemic this meeting was held online. The meeting was called to order at 7:03 pm. No public participation.

Secretary's Report

Robert made a motion to accept the February Board minutes. Jerry seconded. Motion carried.

Annemarie made a motion to accept the March 1 Special Meeting minutes. Diana seconded. Motion carried.

Treasurer's Report

Annemarie went over the February financials.

Tracy made a motion to accept the Treasurer's report. Jeanne seconded. Motion carried.

Finance Committee

Library has received Town of Rensselaerville funding (\$26K). Annemarie met with Patrick/bookkeeper and reports that the Library is in "good shape." QuickBooks installation is in progress. Heidi has sent installation information to UHLS and Patrick has a new version on his laptop. The cost of tax preparation by Bryan & Garmuglia will be \$750. We will file an extension on the May 15 deadline and try to complete the tax prep by mid-summer.

Diana made a motion to accept the Finance Committee report. Tracy seconded. Motion carried.

Fundraising Committee

Linda has designed and is going to order the Centennial banner. No additional information to report on the Centennial Challenge. Susan Cunningham will chair the May 15 yard sale. We will request donations of small- to medium-sized items. Cocktail Party co-chairs (Tracy, Tim, Joe) will meet March 22. The event will have a similar format to last year (virtual by ZOOM). Paul will check with RVFD about the possibility of a Block Party (maybe August 1) this year.

Hans made a motion to accept the Fundraising Committee report. Annemarie seconded. Motion carried.

Building Committee

Paul reported that the leak above the front door was possibly caused by a gap between the porch roof and the brickwork combined with a large load of ice. He will investigate further when the ice has melted. Neighbors at 1463 CR 351 are removing a bat hibernaculum this week and have asked permission for access of a lift truck to their property. Neighbors have assured payment of any required repairs in an email; Board agreed to let them have access.

Robert made a motion to accept the Building Committee report. Jerry seconded. Motion carried.

Development Committee

The Development Committee did not meet this month.

Strategic Planning Committee

Joe and Linda met to work through the Board's SWOT and will continue working on a draft plan with goals and action items to present to the Board.

Diana made a motion to accept the Strategic Planning Committee report. Tracy seconded. Motion carried.

Middleburgh School District Ad Hoc Committee

Linda has briefed Terry Gilhooley on an overview of the funding request and made a presentation to the Board of Education on March 10. She is waiting for the outcome of the BOE vote on whether or not to add the request to the ballot. Linda provided information and a voter guide to a reporter from the Mountain Eagle. Linda will contact Middleburgh Public Library when we are ready to move forward with promoting our request.

Hans made a motion to accept the MSD Committee report. Annemarie seconded. Motion carried.

Director's Report

Amanda's final day is April 28. Page interviews are in progress. The small office in the Annex is being prepared for director's move back to the building. April is National Poetry Month. Library's "Welcome" brochure has been updated. StoryWalks are being planned for the Rensselaerville hamlet and Preston Hollow town parks. Information about the StoryWalks will be presented at the April 8 Town Board meeting.

Annemarie made a motion to accept the Director's Report. Robert seconded. Motion carried.

New Business

Annual Report: A copy of the submitted 2020 Annual Report and a separate "annotations" document were provided to the Trustees for their review. The current draft of the document was submitted to UHLS on February 26 for review and will be submitted by UHLS to NYSDDES on April 1. Annotations to specific entries were made as required by NYSDDES. Trustees voted to provide the following assurance for the 2020 Annual Report:

"Section 12.42 The Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the 2020 'Annual Report' was reviewed and accepted by the Board on March 16, 2021."

Linda made a motion to approve the assurance statement. Annemarie seconded. Motion carried.

Town Meeting Report: None.

Linda reminded Board that there is non-profit board training available online April 8 at 7:00pm.

Board discussed the curb cuts in front of the library and the hamlet parking situation. They agreed to support efforts to find alternative parking to promote economic development.

Adjourn

Robert made a motion to adjourn. Jerry seconded. Motion carried. The meeting adjourned at 8:34 PM.

The next meeting of the Rensselaerville Library Board of Trustees will be on Tuesday, April 20, 2021.

Respectfully submitted,

Tim Lippert for Joe Frisino